

# MINUTES -Draft



## Chief Information Officer Council

**Meeting Date:** May 6, 2010

**Attendees:** Ben Berry, Julie Pearson, Sandy Jefferson, Jeff Marecic, Lloyd Lowry, Vikie Bailey-Goggins, Dave Howard

**EISPD Staff:**

**Guests:** Bob Devyldere

Julie Pearson-Ruthven called the meeting to order at: 9:05AM

### Introductions, Approval of Minutes, Action Items and Intro to New Members – Julie Pearson-Ruthven

Introductions were made, approval of minutes was deferred to next CIO Council meeting due to low attendance.

### Round Table

Bob Devyldere – gave an update on the SaaS Email Project. Negotiations with vendor appear to be going well. Anticipate an email going out to get input on anticipated seat purchases. **Action Item: Bob to send out pricing analysis to CIOC members.**

Ben Berry – Using the Synchronous Workshop methodology, Sean McSpaden and a team of Master Change Facilitators, held their first facilitated meeting with agency email administrators regarding Statewide email consolidation options. The session went very well with lots of discussion amongst the group. Later on May 14 the second facilitated meeting with agency finance analyst will be held, then on May 26 the email administrators and CIOs will discuss opportunities for statewide schedule calendaring and the email portion of MS Active Directory coordination. The final decision workshop is scheduled for June 29 and 30 with all members invited.

Julie Pearson – Julie gave an update on the ERMS project. State Archivist, Mary Beth is working with DOJ and DAS to offer a hosted ERMS solution to the State Agencies as well as cities and counties. The SaaS solution will include SOS assistance to agencies. The plan is to release RFP the first of July.

Sandy Jefferson – raised a concern with HB2867 and delays in getting contracting resources on board. ODF recently had a feasibility study returned from the union requesting more detail in the study. **Action Item: Ben to send sample of a feasibility study ODOT completed to Julie for distribution to CIOC.**

Dave Howard – Dave gave an update on document storage and scanning/imaging services they are currently investigating. Dave reported that DOJ has tons of documents (paper) in storage and early investigations show it may be less expensive to procure services to store the documents in environmentally controlled locations (such as Iron Mountain) as well as providing the option to digitize the documents on request. The physical storage costs alone will provide a significant cost savings in addition to the benefit of the scanning services.

Jeff Marecic – gave an update on Clear Path to Innovate project. Jeff reported that the workgroup held their first meeting this week and they are starting to put concepts together. Overall objective to bring people together to pilot things in a lightweight, efficient manner in roughly 30 days. (2) Following the pilot report results to CIOC (3) Determine feasibility to move onto Enterprise level (in approx. 30 days). (4) If yes, then do more enterprise analysis (4-6 months) . Jeff stated that DAS Procurement will be joining the workgroup. The workgroup is planning on developing the process to be used by mid-late June. **Action Item: Jeff to report back to the CIOC in June.**

Sandy Jefferson – requested a deep dive, possibly panel discussion around Windows 7. It sounds like some agencies are already moving forward with plans to migrate, would like to hear how they are doing it, how did they get funding, any other insight they can provide to agencies further behind in the process. **Action Item: Windows 7 to Deep Dive topics.**

Lloyd Lowry – Lloyd would like to implement GovSpace but getting some pushback from his Security team. Would like to discuss how other Agencies have addressed the need to innovate versus compliance with Security standards. **Action Item: Innovation vs. Security to Deep Dive topics.**

Julie adjourned the meeting at 10:00AM.

**Next meeting:**

Tuesday, June 15, 2010

Forestry Building, Tillamook Room