

DAS Sustainability Plan Action Items
June 2010



| | ACTION | GOAL NUMBER | PERSON RESPONSIBLE | DUE DATE | STATUS | % complete | DONE |
|----|---|--------------------|--------------------------------|-------------------------------|---|-------------------|-------------|
| 1 | Track effectiveness of electricity scorecards. | 2 | Elin | 3/31/10 | Complete – informal surveys, emails, and personal conversations indicate a major success. | 100 | ✓ |
| 2 | Award contractor for third-party solar project. | 3 | Elin/Robin: FAC team | Orig. date 3/31/10 5/31/10 | Behind schedule – project delayed due to DOJ review. | 50 | |
| 3 | Investigate ways to use social media. | Comm | Elin | 3/31/10 | Complete – research done. Preparing a proposal for next steps. | 100 | ✓ |
| 4 | Increase use of rechargeable batteries by 50%. | 1 | Elin/All | 4/30/10 | Bump to Jul-Dec 10. | BUMP | |
| 5 | Explore reinstalling vending misers. | 2 | Elin/Robin: Randy Gengler | 4/30/10 | Complete. Project not viable due to long payback on vending misers – too expensive now. | 100 | ✓ |
| 6 | Develop seasonal employee drives for charities. | Comm | Elin | 4/30/10 | Complete. This has moved to the Green Teams to implement. | 100 | ✓ |
| 7 | Review 10% of DAS policies. | 7 | Elin/All | 5/31/09 | On track. Facilities policies currently under review. | BUMP | |
| 8 | Increase use of audio/video use by 10%. | 1 | Bret | 6/30/10 | Bump to Jul-Dec 10. Statewide review underway for all audio/video services. | BUMP | |
| 9 | Reduce plastic bottles at work by 25%. | 1 | Elin/All | 6/30/10 | Bump to Jul-Dec 10. DAS working on pilot to show progress to national group. | BUMP | |
| 10 | Reduce overnight shipping by 25%. | 1 | Elin/All | 6/30/10 | Bump to Jul-Dec 10. More challenging than expected and needs further study. | BUMP | |
| 11 | Review alternatives to gas-powered blowers. | 1 | Elin/Robin: Randy Gengler | 6/30/10 | Bump to Jul-Dec 10. More challenging than expected and needs further study. | BUMP | |
| 12 | Compost paper towels from restrooms. | 1 | Elin/Robin | 6/30/10 | Bump to Jul-Dec 10. More challenging than expected and needs further study. | BUMP | |
| 13 | Conduct a greenhouse gas summit with agencies. | 1 | Elin/Robin | 6/30/10 | Complete. DAS and Gov's Office decided that this was not necessary, based on 09 results. | 100 | ✓ |
| 14 | Install "smart" power strips. | 2 | Elin/Robin: Randy Gengler | 6/30/10 | Bump to Jul-Dec 10. Should be complete in early Aug 10. | BUMP | |
| 15 | Increase success of Green Teams. | 2 | Elin/Scott | 6/30/10 | Complete. | 100 | ✓ |
| 16 | Implement sustainability plans in DAS cafeterias. | 2 | Elin/Robin: Randy Gengler | 6/30/10 | Bump to Jul-Dec 10. Blind Commission on board but formal plan needs to be drafted. | BUMP | |
| 17 | Document success of programs to involve tenants. | 2 | Elin | 6/30/10 | Complete. Willamette students created tracking document. | 100 | ✓ |
| 18 | Rewrite construction standards for leased buildings. | 2 | Elin/Robin: Valerie McBride | 6/30/10 | Bump to Jul-Dec 10. Re-write taking a long time. | BUMP | |
| 19 | Track success of third-party bill processing. | 2 | Elin/Robin | 6/30/10 | Bump to Jul-Dec 10. AP Feed not yet working. | BUMP | |
| 20 | Implement first phase of third-party solar project. | 3 | Elin/Robin: O&M | 6/30/10 | Bump to Jul-Dec 10. Feed-in tariff application not successful in July. Trying again in Oct. | BUMP | |
| 21 | Promote solar practices and results of solar RFP. | 3 | Elin/Robin: O&M | 6/30/10 | Complete. Network met to discuss projects and collaborated with PSS. | 100 | ✓ |
| 22 | Complete assessment of solar potential for remaining buildings. | 3 | Elin | 6/30/10 | Bump to Jul-Dec 10. More challenging than expected and needs further study. | BUMP | |

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| 23 | Install 10 charging stations at SMP. | 4 | Elin/Jan: Brian King | 6/30/10 | Bump to Jul-Dec 10. More challenging than expected and needs further study. | BUMP | |
| 24 | Implement plan to expand EMS to other fleets. | 5 | Elin/Jan: Brian King | 6/30/10 | Complete. | 100 | ✓ |
| 25 | Implement two pilot projects around new SPO sustainable procurement. | 5 | Elin/Jan: Dianne Lancaster | 6/30/10 | Bump to Jul-Dec 10. More challenging than expected and needs further study. | BUMP | |
| 27 | Evaluate methods to increase procurement of local goods and services by 10%. | 5 | Elin/Jan: Dianne Lancaster | 6/30/10 | Complete. | 100 | ✓ |
| 28 | Develop process to “block” non-EPP products from price agreements. | 5 | Elin/Jan: Dianne Lancaster | 6/30/10 | Complete. | 100 | ✓ |
| 29 | Create two new Buyer’s Guides. | 5 | Elin/Jan: Dianne Lancaster | 6/30/10 | Complete. | 100 | ✓ |
| 30 | Deploy power mgmt software & establish price agreement | 6 | Elin/Dugan/Bret | 6/30/10 | Bump to Jul-Dec 10. More challenging than expected and needs further study. | BUMP | |
| 31 | Expand Green Cleaning Network. | 7 | Elin | 6/30/10 | Bump to Jul-Dec 10. More challenging than expected and needs further study. | BUMP | |
| 32 | Ensure sustainability lead for all DAS locations. | 7 | Elin | 6/30/10 | Complete. | 100 | ✓ |
| 33 | Collaborate with OSB to create expectations checklist for agencies. | 7 | Elin | 6/30/10 | Bump to Jul-Dec 10. More challenging than expected and needs further study. | BUMP | |
| 34 | Create subgroups of Network to work on focused projects. | 7 | Elin | 6/30/10 | Cancel. Network not behind project. | 100 | ✓ |
| 35 | Develop final report of schools program. | Comm | Elin | 6/30/10 | Cancel. Project no longer viable. | 100 | ✓ |

On-going efforts to complete previous action items

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|----|--|------|-------------------------------|----------------------------|--|------|---|
| 36 | Create a tool and process for divisions to utilize in making decisions about IT purchases. | 6 | Bret: Mel | From Jul-Dec 08 3/31/10 | Behind schedule. Tool developed, but Bret best way to implement. | 75 | |
| 37 | Implement “dark” buildings to reduce plug loads. | 2 | Elin/Robin: Randy G/Phil T | From Jul-Dec 08 6/30/10 | Complete. Payback analysis proved this project was not a good ROI. | 100 | ✓ |
| 38 | Investigate online collaboration tool for potential use of people to share car rides. | 6/7 | Elin | From Jul-Dec 08 6/30/10 | EISPD completed GovSpace portion; project now needs a site administrator. | 75 | |
| 39 | Develop a plan and metric to increase the DAS charitable contributions by 10% a year. | Comm | Elin/Robin: Fred | From Jan-Jun 09 6/30/10 | Bump to Jul-Dec 10. More challenging than expected and needs further study. | BUMP | |
| 40 | Reinstate a strong recycling program in DAS buildings. | 1 | Elin/Robin | From Jul-Dec 09 6/30/10 | Complete. Green Teams have re-energized this process, as well as co-mingled recycling. | 100 | ✓ |
| 41 | Complete feasibility study of partnership w/OSH and Surplus. | 7 | Elin/Jan | From Jul-Dec 09 6/30/10 | Complete. Project put on hold due to budget issues. Will raise again in 2011. | 100 | ✓ |