

RECAP

Interagency Sustainability Coordinators Network



DAS DEPARTMENT OF
ADMINISTRATIVE
SERVICES
SUSTAINABILITY PROGRAM

Meeting Date: September 9, 2009

Time: 1:30 pm to 3:30 pm

Location: Mt. Mazama Conference Room
General Services Building, 1225 Ferry Street SE, Basement, Salem, OR 97301

Attendees:

Elin Shepard, DAS Facilities

Linda Riddell, DHS

Melissa Leoni, OWEB

Jessica Hamilton-Keys, Governor's Office

Jeff Kohlleppe, DAS Facilities

Rodney Stewart, ODOT

Ruben Ochoa, WRD

Mark Brady, OBDD

Nick Hill, DOJ

Robin Straughn, ODOE

John Fletcher, OHCS

Cort Dokken, OSP

Guests: Sven Anderson, ODOE

Brian Patton, DAS Leasing

I. Call to Order & Welcome

- Elin Shepard called the meeting to order at 1:30 pm.
- Everyone present introduced him or herself. Rodney Stewart (ODOT) representing Marjorie Lifsey.
- Jessica Hamilton-Keys with the Governor's office will be replacing Ivo Trummer as the liaison for ISCN and OSB. Ivo Trummer will continue to oversee climate change and sustainability.

II. Leased Buildings Sustainability

- Brian Patton with DAS Leasing shared that a plan to revise and update construction standards that will implement new technology to meet the sustainability policy is being discussed; it will replace the 2000 version that only meets minimum guidelines on material and workmanship. This is a big project and will require a great deal of coordination.
- Committee members discussed effective ways to get landlord approval when requesting building renovations, some ideas were: starting with smaller projects, informing them of the DAS statewide policy, educating owners on tax benefits and cost effectiveness to them.
- Nick Hill with DOJ shared they have been able to implement recycling and green cleaning supplies.
- Linda Riddell with DHS shared they have been able to implement efficient lighting projects and green cleaning supplies. Due to the lease agreement not addressing DAS standards for replacement materials, DHS has established an agreement with most landlords to pay the difference for materials that the landlord may not want to use.
- Elin suggested forming Green Teams for private leased buildings may be an effective way to present and get approval on renovations to leased buildings. Notify Elin if you need help setting up a Green Team.
- Elin discussed expanding the siting requirements to include brown fields.
 - [Brownfields Redevelopment, Business, Sustainable Oregon](#)

III. New Business

- Dragonfly's Question by Darcy Hitchcock
 - A fictional book about sustainability through a child's eyes. Darcy has offered a download of the book and to facilitate a discussion at the November meeting.
 - Elin will download book for committee members to review before committing to a discussion.

IV. General Updates – DAS statewide sustainability projects

- Elin discussed the need to re-energize the connection between OSB and ISCN. The board members are focused on defining OSB and how to separate OSB from other boards. Board member, Sara Vickerman and OWEB have set up a workgroup for the ecosystem services project (SB 513). In addition there is an Ad-Hoc group that OSB will oversee, and an Interested Parties group. The Interested Parties group will receive frequent email updates. Notify Elin if interested in being added to the notification list. OSB is looking at ways for sustainability award winners to communicate best practices within same industry. Agencies sustainability performance audits are in an indeterminate state. OSB is looking at the Solar program (HB 2626) as a way to

help the regions energy levels. Homeowners can complete weatherization and solar projects, the payment will come out of their utility bill over time. It is unknown when the program will be implemented however the City of Portland has started a pilot program.

- Elin asked if there has been any RCM policy feedback. The main concern had been with lighting; weekend workers concerned the motion sensors wouldn't work properly, lack of communication regarding implementation of changes. The final decision to shut down overhead lighting and HVAC in all DAS buildings will be made on Monday. At this time a statewide system to track savings in buildings on furlough days hasn't been developed.
- The committee discussed the sustainability benefits of working at home. Elin will put together a telecommuting guide for managers and email information.
 - See Telecommuting policy:
 - <http://oregon.gov/DAS/OP/docs/policy/107-011-140.pdf>
 - <http://www.oregon.gov/DAS/HR/docs/advice/P5005001.pdf>
- Elin will begin revising the Green Building Policy to track data and policy compliance.
- Field trips have been scheduled. Check the website
 - http://sustainability.oregon.gov/DAS/FAC/SUST/docs/Field_trip_schedule.pdf
- DAS webpage will be expanded to include a sustainability section with energy information on building performance and renewable potential. Electricity scorecards to include tips, graphs, results of night audits. Elin offered to do a similar section for network members to promote what the agency is doing.
- Elin will be signing up all DAS buildings in Salem for EarthWISE certification. Let Elin if you need help signing up your building. EarthWISE is a good way to show the public what you are doing.
- Elin will be working with Blind Commission to set up energy conservation plans for cafeterias in public buildings.
- Notify Elin if you are interested in joining the Green Custodial Network.
- Online sustainability program class should be available in about a month. More information to come.
- Third party solar RFP is about 2/3 complete. 18 DAS buildings include solar film, trackers, PV, carport structures and the green lot. When complete Elin will talk to DOJ about adding buildings.

V. Round Table

- Over the next year, DAS ECPC (Energy Conservation Policy Committee) and the Energy Trust will be testing and monitoring Occupancy Sensor Power Strips (Isole) to track energy savings for possible future use. Daniel Russell's study is included in the September newsletter.
 - http://sustainability.oregon.gov/DAS/FAC/docs/ww_fall09.pdf
 - [Isolé@IDP-3050 Plug Load Control](mailto:Isolé@IDP-3050)
- Elin has the authority to perform energy audits in DAS owned buildings.
- Cort Dokken with OSP presented they are trying LED based lighting, in other offices, such as Eastern and Southern Oregon, requesting solar film on windows. They explain the benefits to the landlords and have received mixed luck. New cars with better gas mileage.
- Nick Hill commented on the need to educate management that data requests require time to process.
- The committee discussed the need for additional help with projects. Elin suggested developing a strategy to maintain sustainability projects without affecting the work load. Possibly utilizing the help of interns, Willamette students or AmeriCorps.
- Rodney Stewart with ODOT presented their new generation sustainability plan will include 3 volumes. Volume 1 was released last year, Volume 2 looks at internal sustainability and will be available in a month, and Volume 3 will look at external operations. Volume 3 should be completed in about 1 ½ years.
 - http://www.oregon.gov/ODOT/SUS/docs/Sustain_Plan_Volume1.pdf
- Mark Brady with OBDD presented his agency is sustainable on the external side but internally needs a lot of work.
- Melissa Leoni with OWEB presented the board has been doing strategic planning to incorporate sustainability and climate change into grant investments. No response to email reminder about power-down day. Agency needs work on internal sustainability.
- Robin Straughan with ODOE shared their sustainability is on hold until meeting and receiving feedback from their new Deputy Director Joan Frazier.

There being no further business, the meeting adjourned at 3:35 pm.

Next meeting:

Wednesday November 4, 2009 1:30 pm to 3:30 pm

Mt. Mazama Conference Room, General Services Building, 1225 Ferry Street SE, Basement, Salem, OR 97301