

Procedures for Cleaning Infected Areas (Influenza A virus)

General Cleaning

- DAS custodians normally perform general cleaning tasks on most horizontal hard surfaces as well as many vertical hard surfaces in the “common areas” of the building, such as conference rooms, kitchenettes, break rooms and lobbies. However, DAS does not clean individual work stations or personal items. The following information is specifically for the cleaning of contaminated work areas resulting from abnormal circumstances within the workplace environment, such as the Influenza A virus.

Specialized Cleaning Protocol for the Prevention of Influenza A virus

- DAS has already taken the precaution to order a six month supply of extra cleaning tools such as: rubber gloves, latex gloves, respiratory masks, safety goggles/glasses, bleach, Virex II 256 (MSDS available on the DAS website), soap and other such items used to clean and disinfect the areas.
- Before cleaning any surface, take the following steps:
 1. Assemble your equipment and chemicals.
 2. Wash your hands thoroughly with hand soap and dry with paper towel.
 3. Put on your safety gloves (a mask and safety glasses are optional for the application of the product but glasses are required when mixing the Virex II 256).
 4. Dispense or mix the Virex II 256 and label properly (on the spray bottle).
- Once all of the supplies are safely gathered, follow these next steps:
 5. Spray the Virex II 256 on and around the affected area making sure to wear gloves.
 6. Let stand for 5 minutes and then wipe dry with paper towels.
 7. Dispose of any decontamination materials (gloves, paper towels etc.) in a plastic garbage bag making sure to place in the building trash dumpster.
 8. Wipe down the affected area again using water in any designated food contact areas (kitchenettes and break rooms etc.).
 9. Thoroughly wash your hands with hand soap and dry with paper towel.
 10. If you have any questions during this process, contact your DAS supervisor.

Visible Contamination Cleaning Protocol for the Prevention of Influenza A virus

- Follow the first 4 prescribed steps listed above under “Specialized Cleaning Protocol for the Prevention of Influenza A virus”
- Once all of the supplies are safely gathered, take the following steps:
 1. Spray the Virex II 256 on and around the affected area.
 2. Contain the affected area.
 3. After the fluid has soaked into the towel, gather the decontamination materials and dispose of in a plastic garbage bag and then place in the building trash dumpster.
 4. Re-apply the Virex II 256 by spraying the affected area.
 5. Let stand for 5 minutes and then wipe dry with paper towels.
 6. Dispose of any decontamination materials (gloves, paper towels etc.) in a plastic garbage bag making sure to place in the building trash dumpster.
 7. Wipe down the affected area again using water in any designated food contact areas (kitchenettes and break rooms etc.).
 8. Thoroughly wash your hands with hand soap and dry with paper towel.
 9. If you have any questions during this process, contact your DAS supervisor.

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- If the affected area is stained after it dries, use Virex II 256 liberally and use a small extracting machine. Then empty contents down the drain and carefully rinse it.
- If the affected area is too large (more than 2 feet in diameter), extract the carpet using Virex II 256 and a standard size extractor. Then empty contents down the drain and carefully rinse the machine. Not only will the area be disinfected, but also the extraction will remove any unpleasant odors.

Cubical Cleaning Protocol for the Prevention of Influenza A virus

- Follow the prescribed steps listed above under “Specialized Cleaning Protocol for the Prevention of Influenza A virus”
- Spray all vertical and horizontal hard surfaces with Virex II 256. Personal items such as photos and papers on the desk shall be gathered and removed by the agency.
- Allow the chemical to sit for at least 5 min.
- Wipe all surfaces down with disposable paper towels and properly dispose as stipulated above.
- Complete the clean up process and put up a “green” post it note on the end wall of the cubical to indicate that it has been disinfected and therefore safe to occupy.

Entire Building Cleaning Protocol for the Prevention of Influenza A virus

- Follow the prescribed steps listed above under “Specialized Cleaning Protocol for the Prevention of Influenza A virus”.
- Follow the prescribed steps listed above under “Cubical Cleaning Protocol for the Prevention of Influenza A virus”.
- Expand this same procedure (minus the personal items clause) to include all “common areas” such as but not limited to: restrooms, kitchenettes, conference rooms, break rooms, halls, copy and work station areas, elevators and stairwells.
- The above steps are not comprehensive but are instead general and would need to be done when people are not in the building.

Electronic Versions of More Specific Information and Other Related Material Include:

- MSDS for “Virex II 256” available on the DAS website
- Oregon’s main flu site: <http://www.flu.oregon.gov/>
- Centers for Disease Control and Prevention: <http://www.cdc.gov/h1n1flu/>
- Frequently Asked Questions: <http://oregon.gov/DAS/HR/flu.shtml>
- Public Employees’ Benefit Board: <http://oregon.gov/DAS/PEBB/flushots.shtml>