



March 25, 2004

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Executive Director

To: Oregon Progress Board Members  
From: Jeff Tryens

Subject: Board Committee Membership (Updated)

At its January meeting the Board decided to form four working committees that will substantively engage with staff on major projects. Each committee will be responsible for a set of deliverables that staff would develop with their guidance. Part of each Board meeting will be devoted to committee reports.

The four committees are: 1. Benchmark Update; 2. Performance Management; 3. Program Assessment; and 4. Vision.

Benchmark Update Committee

Duties: Reviews benchmark changes including sustainability-related. Reviews, and possibly helps draft, the *2005 Annual Performance Report*. Also would oversee development of specialty benchmark reports like county data book and race and ethnicity report.  
Members: Ed Whitelaw – Chair, Diane Snyder, Heather Kaplinger and Mike Jordan.

Performance Management Committee

Duties: Oversees implementation of ACGPA recommendations and performance measure guidelines. Includes measurement, agency-based strategic planning and budget work.  
Members: Brett Wilcox – Chair, Steve Harper and Duke Shepard

Program Assessment Committee

Duties: Works with staff, as needed, to oversee legislatively-mandated OPB reviews of Partners for Children and Families program and agency performance measurement system.  
Member: Neil Bryant – Chair, Jim Sager.

Vision Committee

Duties: Plans for *Oregon Shines* update in 2005-07 biennium. (Lightly staffed.)  
Members: Diane Snyder – Chair, Dave Frohnmayer, Mike Jordan, Ed Whitelaw and Heather Kaplinger.

The executive committee (Brett Wilcox, Mike Jordan and Theresa McHugh) will remain the administrative oversight body of the Board.