

Oregon State Payroll Application Datamart
Table Reference Guide
OSPS_NET_PAY

Datamart Field Name	Field Definition	OSPA Screen Reference
ADDED FED TAX	The dollar amount an employee decides to withhold in addition to calculated federal income taxes.	P010
ADDED STATE TAX	The dollar amount an employee decides to withhold in addition to calculated state income taxes.	P010
AGENCY NUM	The 5-digit payroll agency number. This can be different from an employee's home agency, and is driven by the PPDB "PR AGENCY" field.	P030
AMNT FED TAX	Federal tax withheld from employee pay based on earnings and exemptions.	N/A
AMNT STAT TAX	State tax withheld from employee pay based on earnings and exemptions.	N/A
BENEFIT PKG CD	This is the 2-character code used by OSPA to reference benefit package tables which validate pay types, insurance benefits, and leave availabilities and accruals. See the OSPA Operating Manual, Appendix B, for a complete listing of current benefit package codes.	P030
CHECK ISSUE DT	Date inscribed on the employee's pay check. Normally 1 st and 15 th of the month, but can differ due to weekends or holidays, or by using the P010 date to change the default payday date.	N/A
CO SYS RETIRE 1 CO SYS RETIRE 2 CO SYS RETIRE 3	Corresponds to the "RTMT STAT" field on the P010 screen. Indicates responsibility for employee contributions to retirement accounts. Possible codes are: D - Employer responsible E - Employee responsible N - No contribution P - State match only, no employee contribution <i>NOTE: Most state employees active in a pension plan are coded with "D".</i>	P010
CODE PAY TRANS (Irrelevant to most queries)	This code is the same as the P190 "RUN TYPE" field - (O)riginal, (R)eversal, or (C)orrective.	P190
CODE RUN PAY (Irrelevant to most queries)	Payroll run and register process code. This code is the same as the P190 "TRANS TYPE" field - (O)riginal or (R)etro process. Retro is currently unused.	P190
CODE SRT SEQ (Irrelevant to most queries)	This code is used to allow records to be sorted into the correct sequence; 1=agency header; 2=year to date correction; and 3=payroll set, set of records for a particular pay check. 1 and 2 are currently not reported.	N/A
EARN INC CR AMT	Amount of tax credited to employee under the Earned Income Tax Credit program.	N/A

Datamart Field Name	Field Definition	OSPA Screen Reference
EARN INC CR CD	Code indicating eligibility for the Earned Income Tax Credit program. Anything other than (N)ot subject must have a completed IRS Form W-5, updated annually. Valid codes are: (N)ot subject, (J)oint, or (S)ingle.	P010
EE FICA TAX	Amount of FICA tax paid by employee.	N/A
EE MEDR TAX	Amount of Medicare tax paid by employee.	N/A
EE RETIRE NUM1 EE RETIRE NUM2 EE RETIRE NUM3 (Irrelevant to most queries)	Employee's retirement account number. No longer necessary or relevant; employee is now tracked by SSN or ID#.	P010
EE SHR DEDNS	Total of employee-paid deductions for the requested timeframe. <i>NOTE: Direct deposits are deductions and are included in this figure.</i>	N/A
EE WORK CMP TAX	Amount of the Workers' Comp tax paid by employee.	N/A
EMPLOYEE NAME	Name of employee as entered into PPDB, last name first.	P030
EMPLOYEE NUM	9-character alphanumeric identifier beginning with "OR", assigned by PPDB to uniquely identify an employee without using a Social Security Number.	P030
ER FICA TAX	Amount of FICA tax paid by employer.	N/A
ER MEDR TAX	Amount of Medicare tax paid by employer.	N/A
ER SHR DEDNS	Total of employer-paid deductions for the requested timeframe.	N/A
ER WRK CMP TAX	Amount of the Workers' Comp tax paid by employer.	N/A
ERB ASMNT	Amount of assessment paid to the Employee Relations Board for an employee by the employer.	N/A
EXPNS REIMBURS	Amounts associated with designated reimbursement pay codes. Examples are "ER", "MSN", or "TLA". Reimbursement pay types have an "R" in the "INC TYP" column on employee benefit code tables (PTB2).	N/A
FED TAX EXMPTNS	Employee's federal income tax exemptions as claimed on IRS Form W-4. Two-digit number from 00 to 99. System default if no W-4 submitted is 00.	P010
FED TAX STATUS	Employee's filing status as reported on IRS Form W-4 for federal tax withholding. Choices are (S)ingle, (J)oint, or (N)one (for exempt). System default if no W-4 submitted is (S)ingle.	P010
FED TAX SUB INC	Amount of income subject to federal tax withholding.	N/A
FICA SUB INC	Amount of income subject to FICA withholding.	N/A
FICA SUB PAY FL	Indicates whether or not employee is subject to FICA withholding. Corresponds to the "FICA SUBJ" field on the P010 screen. Choices are (Y)es or (N)o.	P010
FICA TAX MAX	The maximum amount of FICA tax to be collected for the tax year requested, as determined annually by the Social Security Administration.	N/A
GROSS PAY AMNT	Total monies paid to an employee before deductions.	N/A

Datamart Field Name	Field Definition	OSPA Screen Reference
INS WAIV 1 INS WAIV 2 INS WAIV 3 INS WAIV 4 INS WAIV 5 INS WAIV 6 INS WAIV 7	Indicates which insurance coverage benefit, if any, is being waived (declined). Choices are: D – Dental insurance F – Flexible spending accounts H – Health insurance L – Life insurance S – State Police insurance T – Long term disability <i>NOTE: “C” (for composite – health and dental) was used with BUBB health plans but is no longer valid as of 1999.</i>	P010
LOAD DATE	Indicates in which pay period the requested data was processed. This differs from the Pay Period Ending date. For example, a load date of 20XX1130 may include pay periods of 9/30/XX, 10/31/XX, 11/30/XX due to correctives or reversals.	N/A
MASS TRAN DIST (Irrelevant to most queries)	Identifies the transit district location established for the position as determined by PPDB.	P030
MEDR SUB INC	Amount of income subject to Medicare tax.	N/A
MEDR TAX MAX	The maximum amount of Medicare tax to be collected for the tax year requested, as determined annually by the Social Security Administration. <i>NOTE: Historically there hasn't been a maximum issued for Medicare tax. This is a placeholder against future use. Current default value is \$19,999.99.</i>	N/A
NET PAY AMNT	Employee's gross wages minus all deductions. <i>NOTE: Direct deposits are deductions and are included in the “minus all deductions” total. This means that employees with net pay deposits will show a zero in this field.</i>	N/A
NMBR ISS	This number reflects how many times the record has been calculated. Corresponds to the “REG SET” number on P190. This is normally 1 for Run 1, 2 for Run 2, etc., but does vary depending on paperwork timing.	P190
NON TAXBL INC	Income not subject to state or federal income taxes.	N/A
OTHR TAXBL INC	The taxable value of non-cash fringe benefits received by an employee.	P050
PAY DIST CODE	Also called the “check distribution code”. An optional field for agencies to define the work group to which an employee is assigned. Corresponds to the “PAY DISTR” field in PPDB.	P030
PAY PERIOD END	The pay period ending date is the last calendar day of any given month. Corresponds to the P190 “PAY PER END DATE” field.	P190

Datamart Field Name	Field Definition	OSPA Screen Reference
PERS CLASS CODE	The PERS job class code as assigned by the PPDB. This code designates the benefit structure to which an employee belongs.	P030
PRM WG NIC SAIF	Wages listed under the "SAIF SUB INC" field which are not subject to SAIF calculation. Prior to PPE 8/31/04, this field did not get reported to SAIF. All SAIF wages were calculated outside of benefit table direction.	N/A
REG WG NIC SAIF	Amount of regular wages which are not included in SAIF premiums (such as vacation leave, sick leave, etc.).	N/A
REPT DIST CODE	A code established by the agency for the identification of divisions/units for the purpose of personnel report distribution and subtotals. Corresponds to the "RDC" field in PPDB.	P030
RETIRE EE SHR1 RETIRE EE SHR2 RETIRE EE SHR3 (Irrelevant to most queries)	<p>Amount of funds paid by the employee into the employee's retirement system. This is typically 6% of the "RETIRE SUB INC" field.</p> <p><i>NOTE 1: Fields 2 and 3 will be populated only if more than one retirement system has had activity for this employee. (See the "CO SYS RETIRE" 2 and 3 fields for retirement system possibilities.)</i></p> <p><i>NOTE 2: Only one agency (62800) uses this method. All other employees use the "RETIRE ST PD" option.</i></p>	N/A
RETIRE ER SHR1 RETIRE ER SHR2 RETIRE ER SHR3	<p>Amount of funds "matched" by the state and paid into the employee's retirement system. This amount varies based on the employee's retirement system, and is calculated off of the "RETIRE SUB INC" field.</p> <p><i>NOTE: Fields 2 and 3 will be populated only if more than one retirement system has had activity for this employee. (See the "CO SYS RETIRE" 2 and 3 fields for retirement system possibilities.)</i></p>	N/A
RETIRE ST PD1 RETIRE ST PD2 RETIRE ST PD3	<p>Amount of funds "picked up" by the state and paid into the employee's retirement system. This is typically 6% of the "RETIRE SUB INC" field.</p> <p><i>NOTE: Fields 2 and 3 will be populated only if more than one retirement system has had activity for this employee. (See the "CO SYS RETIRE" 2 and 3 fields for retirement system possibilities.)</i></p>	N/A
RETIRE SUB INC1 RETIRE SUB INC2 RETIRE SUB INC3	<p>Amount of income subject to retirement.</p> <p><i>NOTE: Fields 2 and 3 will be populated only if more than one retirement system has had activity for this employee. (See the "CO SYS RETIRE" 2 and 3 fields for retirement system possibilities.)</i></p>	N/A

Datamart Field Name	Field Definition	OSPA Screen Reference
RETIRE SYS CD1 RETIRE SYS CD2 RETIRE SYS CD3	Corresponds to the "RTMT SYST" field on the P010 screen. Indicates to which retirement system employee belongs. Possible codes are: F – OPSRP plan, police & fire member G – OPSRP plan, general member L – Legislature member N – Not a member P – Judges plan member S – PERS plan member, general services T – PERS plan, police & fire member	P010
SAIF EXEMP WAGE	Wages show in this field if an employee's P010 screen is coded as not subject to SAIF.	N/A
SAIF SUB INC	Amount of income subject to SAIF premiums.	N/A
SAIF TAX EXMPT	This field is no longer used.	N/A
STAT TAX EXEMPT	Employee's state income tax exemptions as claimed on IRS Form W-4. Two-digit number from 00 to 99. System default if no W-4 submitted is 00.	P010
STATE TX STATUS	Employee's filing status as reported on IRS Form W-4 for state tax withholding. Choices are (S)ingle, (J)oint, or (N)one (for exempt). System default if no W-4 submitted is (S)ingle.	P010
SUM TOT INC	This amount is the total of the "GROSS PAY AMNT" field, plus all non-cash taxable fringe benefits (DPT, MS, etc.)	N/A
TAX YEAR	The calendar year for which taxes were paid.	P190
TRANS SUB INC	Amount of income subject to mass transit.	N/A
UNEMP SUB CD	Corresponds to the "UNEM SUBJ" field on the P010 screen, and indicates whether or not employee is subject to unemployment tax. Choices are (Y)es or (N)o. <i>NOTE: The value "S" was used when records were first populated, but is no longer valid. Existing records with no change since initial population will still display an "S".</i>	P010
VOL ASSUM WAGE	This field is used by agencies to record assumed wages worked by volunteers, captured by agencies on the P050 screen using code "AW". This field is also used by Legislature to capture the 6% Legislative PERS option.	N/A
WC TAX SUB FLG	Corresponds to the "SAIF SUBJ" field on the P010 screen, and indicates whether or not employee is subject to Workers' Compensation tax. Choices are (Y)es or (N)o.	P010
WEEKS WORKED (Irrelevant to most queries)	Number of weeks worked this pay period.	N/A