

SFMS Quarterly Update

Period Ending June 30, 2011

Did You Know?

- *We issued 127,728 warrants and 21,354 direct deposit payments last quarter.*
- *During this past quarter we added 44 new D23 funds, changed 161 D23 funds and inactivated 116 D23 Funds.*
- *We made 16 system changes last quarter.*
- *We performed eight data clean-ups last quarter.*
- *We signed up approximately 400 vendors per quarter for direct deposit.*
- *Sixty-three percent of the dollars paid to vendors thru SFMA we paid via direct deposit.*
- *We support 80 incoming interfaces.*

NOTEABLE PROJECTS

Replacing the Social Security Number as the Vendor Number in SFMA

On October 17th we will replace all of the vendor social security numbers with a system generated algorithm number. Social security numbers will no longer be viewable to SFMA users; however, crosswalk information will be available. There are only 56 working days for your agency to prepare for the interface testing and other changes needed as a result of this change. To accommodate agency testing, we have refreshed the Acceptance (testing) region to mirror information in Production as of the June month close. We highly encourage any agency sending interfaces with social security number information to test the process with us. We will offer refresher training in September.

Electronic Reports in SFMA

We are working with our Systems Analyst staff to create electronic reports. The first viewing looks great. Our plan is to continue working on this project and be positioned to roll the reports out for agencies viewing following the replacement of the social security number project. We are very excited about this project.

Expenditure Comptroller Object Descriptions

We are pleased to announce that expenditure Comptroller Object descriptions have been added to OAM 60.30.00: <http://www.oregon.gov/DAS/SCD/SARS/policies/oam/60.30.00.pdf>. Agencies requested this information during the "Functionality" Meetings.

Agency Quarterly Trainings

In addition to the standard SFMA trainings that are offered two times per month, SFMS provided eight trainings as follows:

- Middle Management Conference Training (April 13)
- OSFA Presentation (April 26)
- T-code Training (May 5)
- SPOTS Coordinators' Training (May 11)
- SFMA Seminar Training featuring web-enabled screens (May 17)
- Macro Training (May 19)
- SFMS User Group Meeting (May 24)
- SPOTS Coordinators, Supervisors and Cardholder training (June 15)

Agencies requests for FY 2012 SFMS Projects

Consistent with its philosophy, SFMS invited agencies to identify additional functionality in SFMA that doesn't exist today. Agencies recommended 30 projects that would require a change to SFMA, 13 projects that do not require new SFMA functionality and seven additional trainings. The unit then identified the SFMS resources needed to accomplish the tasks and asked agencies to prioritize the projects, taking staff's available resources into consideration. Although resources are slim, the SFMS team incorporated agencies' recommendations into its processes. Below are the projects agencies voted as providing the most value. The italicized print represents updates since July 1st.

2012 SFMA Functionality Projects

1. Add the SFMA transaction numbers that reconcile each deposit to the 13 Screen (deposit reconciliation).
2. Hot link the 3A screen to the 85 screen and the 51 screen. Edit to generate an error message when crossing treasury funds for 13 screen non-reconciled items.
3. R*Stars ability to move back consistent with the internet back key functionality (data entry screens 504 and 505).
4. Standardize the function keys, especially the F8 and F5 on three screens.
5. Expand the description field on the accounting transactions. Requires re-testing on interfaces. This will be a multi-year project and may only include on-line entry. If all agencies with interfaces are in agreement and are resourced to re-format and re-test all SFMA interfaces, we can include the expanded description field in the interface information also.

2012 SFMS Non-Functionality Projects

1. Include the General Ledger account names on the 28A and B screens. The 28A screens do not have the room for additional information so the General Ledger account names are being added to the 28B screens. SFMS staff has already updated 257 out of the 566 active t-codes.
2. Review Manuals, add indices, and research search capabilities.
3. Create a new optional single user class for releasing batches. This project will require research before SFMS can make a commitment. Research has been performed on this new user class. We are awaiting needed nods from Secretary of State and will plan to offer the new user class within the next few months.
4. Ability to generate cost per transaction data.
5. Provide more descriptive and more consistent "help" details in SFMA (27,000 help screen records). This is a multi-year project.

2012 SFMS Additional Trainings

1. Provide more documentation regarding what SFMA can do.
2. Provide training on suggested uses for multipurpose codes/fields and additional descriptions for how the fields function.

These projects were incorporated into the business plans of the SFMS sections. Here is the link to the SFMS Business Plan. http://www.oregon.gov/DAS/SCD/SFMS/publications.shtml#SFMS_Bu.

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